

## General information for students

### Student secretariat

Secretariat of ITS PRIME

tel.+39 055 5274948,

Email: [info@itsprime.it](mailto:info@itsprime.it)

Timetable: from Monday to Friday from 9.30 to 17

### Cost of living

Italy is included by the European Union among the countries with average living costs. However, it needs to consider that Florence, like almost all cities with a high tourist appeal, may have a higher cost in some commercial sectors than the national average

### Lodging

The secretariat of ITS PRIME will help foreign students carrying out an Erasmus+ mobility for study or internship, to find suitable accommodation in Florence

### Meals

The ITS PRIME Foundation does not have a student canteen. The students will have to provide for themselves.

### Documents for the stay

#### Students from EU countries

To stay in Italy, the identity card, issued by the country of origin and valid, is sufficient.

#### Students from non-EU countries

For each country it is necessary to inquire at the Italian Embassy on the documents required according to the length of stay (for example: visa, residence permit).

### Medical care

#### Students from EU countries

Basic health cover in EU countries is provided by the national health insurance of the participant during his stay in another EU country through the European Health Card (European Health Insurance Card - EHIC, in Italy TEAM Tessera Europea Assicurazione Malattia), However, the coverage of the European Health Insurance Card may not be sufficient, especially in the case of repatriation and specific medical intervention. In that case, additional private insurance could be useful.

#### Students from non-EU countries

It is recommended to take out a private health policy valid in Italy.

Some non-EU countries have signed agreements or bilateral agreements with Italy, which allow to extend the health coverage of the country of origin to Italy before leaving for a short stay

Private health policies usually require the student to pay the costs and then ask the insurance company for reimbursement. In some cases, as for hospital admissions, the health costs to be anticipated could be very high, so it is always good to check the methods and limits of reimbursement.

### **Insurance cover**

Every student arriving for short periods of study or internship must be provided with civil liability insurance (the civil liability insurance covers the damage caused by the student during his stay both at the workplace and outside) and accident insurance (this insurance covers damage to trainees resulting from accidents at work).

### **Assistance for students with special needs**

All buildings where the educational and administrative activities of ITS PRIME are carried out, have no architectural barriers.

Students with specific learning disabilities (DSA) use compensatory instruments (constant use of the computer, schematics, forms, tables, etc.) and dispensative measures ( eg: more time for testing).

For other needs please contact the ITS PRIME secretariat from Monday to Friday from 9.30 to 17 ( tel.+39 055 5274948, Email: [info@itsprime.it](mailto:info@itsprime.it)).

### **Educational facilities**

The theoretical and practical lessons are held partly in the classrooms and in the laboratory of the ITS PRIME headquarters in Florence, Via Panciatichi, 29 and partly at the nearby State Institute of Higher Education "Leonardo da Vinci", Via Del Terzolle, 91.

For the course "Paper21" the lessons will be held in Lucca

### **International programs**

ITS PRIME participates in the annual Erasmus Plus Key Action 103 and Key Action 102 calls.

### **Language courses**

English is the language of contact with incoming students. However, ITS PRIME organizes short courses with L2 teachers (Italian for foreigners) to promote the best integration of the incoming student in the social environment of the city and according to the guidelines of the European Union (skills in at least two languages, different from the native speakers, are strategic for European citizenship). Students are also directed to the platforms where they can continue learning online as free Italian courses for foreigners from the ProgettoTRIO Portal ([www.progettotrio.it](http://www.progettotrio.it)) in the Tuscany region.

Students participating in the Erasmus + program are eligible for OLS online language support.

### **Internships**

During the period of mobility of the foreign student and at his request, ITS PRIME is able to provide a part of internship in Italian companies in the mechanical, mechatronic and computer sector.



### **Practical information for mobility students**

The locations of the lessons of the ITS PRIME courses are easily reachable from the center and from all the suburbs of the towns Florence, Lucca and from the neighboring countries by train or bus or tram.